



STUDY ASSISTANCE ARTS FUNDING CRITERIA AND GUIDELINES

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1. Background

The Eastern Cape Provincial Arts and Culture Council is a Schedule 3C public entity of the Department of Sport, Recreation, Arts and Culture. Its mandate is to promote, monitor and foster the development of arts and culture in the Province.

2. Funding Objectives

In relation to the purpose of ECPACC's existence, the objectives of the funding are as follows:

- a) Promote the appreciation, understanding and preservation of arts, culture and heritage;
- b) Foster the expression of a provincial identity and consciousness by means of the arts and culture;
- c) Develop and promote the arts, culture and heritage and to encourage excellence thereof;
- d) Render support, including, but not limited to financial support, advice and information, to any person, organisation or institution;
- e) Make bursaries and loans available to students for local and overseas studies;
- f) Provide, implement and monitor the principle of access to the arts, culture and heritage; and
- g) Provide short, medium, long term and once-off funding to arts, culture, film and heritage institutions, groups, programmes and individual artists (professional and amateur).

3. Allocation Criteria

- a) ECPACC allocates arts funding to projects on an annual basis taking into consideration available funding in each respective year.
- b) Accurate, equitable and fair distribution of study assistance awards according to various artforms is of paramount importance.
- c) The artforms include: Craft and Visual Arts, Performing Arts (Dance, Drama/Theatre/Music), Language and Literature, Film Development and Heritage.
- d) All project applications are considered on their individual merit.
- e) The first component is the ECPACC study assistance subsidy which covers at least a minimum of 50% of programme costs "academic/tuition fees".
- f) The second component is placing a cap on academic fees payable which will limit the portion of programme costs which may already have been paid by other Bursary Schemes.
- g) ECPACC reserves the right to award or not to award funding.

4. Eligibility Criteria

In applying for the ECPACC arts funding, a student must meet the following eligibility criteria:

- a) Only South African citizens who are residents in the Eastern Cape Province are eligible for the arts funding;
- b) A student must be registered or intending to register at a SAQA accredited academic institution of Higher Learning and/or in any other recognised Arts institution in South Africa;
- c) Only arts and culture applications in the following sectors are considered: craft and visual arts, performing arts (dance, drama, music), film, heritage, language and literature will be considered;
- d) Undergraduate studies are funded over the applicable time period for the studies approved for;

- f) Postgraduate studies may be funded only once towards a qualification in the arts and culture sector and only if budget permits. Students achieving an average of less than 65% will not be considered;
- g) ECPACC may contribute towards funding international studies at postgraduate level only. Such applications will be considered only if such studies or qualifications are specialised and are not offered in South Africa. Postgraduate studies will be funded only on academic merit. Applicants are advised to source other funding opportunities;
- h) No age restriction shall be applied;

5. Evaluation and Selection Criteria

Each successfully completed application will be evaluated and scored on its strengths and weaknesses against the following criteria:

- a) An ability to demonstrate potential for academic success or proven academic performance.
- b) Financial need.
- c) Priority will be given to students who contribute in the Eastern Cape to the development and generation of body of knowledge in the field of arts and culture through research or dissertation/thesis or support to any community to arts project.

6. Funding Administration

- a) Applications will be received once annually and will be attended as such and application forms will be made available to the public on request at the ECPACC offices, Craft Hubs or Department Sport, Recreation, Arts and Culture District (DSRAC) offices and for submission to ECPACC.
- b) The official ECPACC funding application form and additional documents can be downloaded at www.ecpacc.co.za OR requested through our e-mail address: info@ecpacc.co.za or obtained from DSRAC offices and entities, Local Municipalities and Craft Hubs.
- c) Fully completed application forms must be returned to the Eastern Cape Provincial Arts and Culture Council offices at this address: Second Floor, Old Elco Building, No. 16 Commissioner Street, East London, 5201 (Physical address) OR P O Box 18372, Quigney, 5211 by post.
- d) Deadline for submission of application forms will be entailed in the application forms. Only hand delivered or posted application forms accompanied by relevant attachment will be considered. Faxed or emailed application forms will not be considered.
- e) All relevant sections should be completed and where not applicable, indicate as such.
- f) Applicants must ensure that all supporting documentation is attached to the application form as incomplete application forms will automatically be rejected.
- g) A Full Council meeting will address the applications made to make final decisions.
- h) Approved study assistance awardees are expected to sign an agreement detailing their commitment and reporting for accountability purposes.
- i) Study assistance awards may only be paid directly to the Institution of Higher Learning and not to student's individuals or personal account.
- j) Changes to the scope of the studies after approval by ECPACC may lead to the cancellation of award, unless a written request to deviate is submitted to ECPACC and approved in writing.
- k) ECPACC reserves the right not to approve any application received.
- l) Completed application forms must be submitted on or before the date announced closing date.
- m) ECPACC does not endorse charging of fees for assistance in completing the forms.
- n) ECPACC will use the submitted information as means of communication. It is the applicant's responsibility to update ECPACC on any changes in contact details as failure to do so will jeopardise chances of receiving critical information timeously.
- o) Successful applicants will be contacted directly. Should you not hear from the ECPACC within **90** days after the closing date, you should consider your application unsuccessful.
- p) On completion of studies, ECPACC is expected to retain at least one study assistance holder per annum for a work placement programme within the entity.
- q) ECPACC reserves the right not to approve any application received.

7. Minimum required documentation

- a) Completed ECPACC study assistance application form.
- b) Written proof of acceptance by the institution for first year undergraduate students only.
- c) Certified copy of previous year's results or academic transcript from all applicants.
- d) Certified copy of applicant's identity document.
- e) Certified copies of identity documents of both parents or guardian or spouse.
- f) Certified copies of death certificate/s of parent/s if one of them is deceased.
- g) An affidavit if the student does not know the whereabouts of one of both of their parents.
- h) Employment documents (salary advice slips not older than 3 months) of both parents or spouse or guardian. A South African Social Security Agency (SASSA) letter or pension slip if the guardian or parents are pensioners.
- i) Proof of residential address in line with Financial Intelligence Centre (FICA) Act 83 of 2001.
- j) Certified copy of applicant's unabridged birth certificate. Submission of certified ID copies will not replace the requirement of submitting the unabridged certificate.
- k) Testimonials from any educational official and any arts and culture practitioner.
- l) Official quotation or estimation of fees for studies applied for.
- m) Project or Development/research proposals summarising details of the project or research topic for final undergraduate or postgraduate applicants.

8. Exclusions

- a) Employees of the Eastern Cape Provincial Arts and Culture Council and DSRAC, their spouses and immediate family members are not eligible to apply for funding from ECPACC nor enter into partnerships with applicants.
- b) National, provincial and local government including their Agencies and entities.
- c) Individuals that are currently funded by the ECPACC and are still implementing (active).
- d) Applications which do not cover the following: craft and visual arts, performing arts (dance, drama, music), film, heritage, language and literature.